

City Council Meeting Minutes
December 3, 2024

WELCOME AND CALL TO ORDER

Mayor Debi Schwertfeger called the regular City Council Meeting to order. Council members present were Jason Booker, Mark Berner, Denise Hartman, Sean Honer, Nathan Adams and Sharon Haun through Zoom, also present were the City Administrator Nick Jones Others attending were Jan Sciacca, Karen Exon, Shelley Dunham, Ryan McDonald, Sharon McVay, Fred Bammers, Brian Foster, Angie Schwertfeger, Zoey Wadick, Jim Crosby, Pastor Billy Kryger

PLEDGE OF ALLEGIANCE:

INVOCATION: Pastor Billy Kryger

PUBLIC COMMENT: N/A

CONSENT AGENDA:

Councilperson Jason Booker made a motion to approve the Consent Agenda as presented in the packet. Councilperson Denise Hartman seconded the motion. Motion Carried 6 – 0 The consent agenda consisted of:

- Correction to Minutes from 11-05-2024
- October 19, 2024, Minutes
- October 19, 2024, to Current Appropriations.
- Cabin Transfers: N/A
- Renewal: Application for License to sell cereal malt beverages: Ray’s Apple Market
- Renewal: Corporate Application for License to sell cereal malt beverages: Pizza Hut

OLD BUSINESS

- **Safe Routes to School: Update**
 - City Administrator Nick Jones told the Council that Bettis is back forming and pouring sidewalks and will continue to work on completing the project as there have been some weather delays. Currently they have 30 days to complete the project.
- **Sewer Project: Updated cost estimates – Brian Foster BG Consultants:**
 - Brian Foster with BG Consultants presented to the Council updated sewer project cost estimates to address issues with problem areas in the sewer system. The project includes 10,000 feet sewer line of either rehabbing or replacement of the line along with rehabbing 20 manholes. Mr. Foster provided cost estimates and funding options for 20- or 30-years loans through KDHE with a 20-year repayment cost of \$17.50 per month on each sewer bill and a 30-year repayment cost of \$13.50 per month on each sewer bill. The annual cost estimate to repay a 20-year loan at 2.33% is \$198,737.95 and a 30-year loan at 2.72% with an annual estimated cost of \$154,901.44. The Council didn’t decided on which loan terms they will opt for. Discussion was had on whether to pay for the Engineering Design of \$223,000 so BG Consultants can start working on the project before funding is in place. Councilperson Mark Berner made a motion to approve the Engineering Design cost in the amount of \$223,000 from the sewer fund. The motion was seconded by Councilperson Nathan Adams. Motion carried 6 – 0

**User Rate Analysis
Sanitary Sewer Improvements
City of Council Grove, Kansas
Option No. 1 - Collection System Pipe Lining & Repairs
BG Project No. 22-1103M**

	KDHE 20 yr	KDHE 30 yr
Project Cost	\$ 3,162,750	\$ 3,162,750
Principal Forgiveness		
USDA Grant		
Loan Amount Financed	\$ 3,162,750	\$ 3,162,750
Annual Interest (%)	2.33	2.72
Years of Loan	20	30
Term per Year	2.0	2.0
Terms	40.0	60.0
Loan Payment per Term	\$ 99,368.98	\$ 77,450.72
Annual Loan Payment	\$ 198,737.95	\$ 154,901.44
Sewer Connections	953	953
Average Monthly Increase Per Customer	\$ 17.40	\$ 13.50

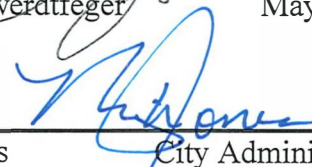
NEW BUSINESS

- **Governmental Associates Service Contract – KDHE Application/Environmental Review**
Brett Waggoner with Governmental Associates Services presented a contract for service for submittal of a KS-WPCTF Loan application for Sanitary Sewer System Project and Environmental Review in accordance with the rules and regulations set forth by each State and Federal agency involved. The cost of the service is \$8,500. Councilperson Booker asked if the cost could come from the sewer fund and Administrator Jones said it can come out of the Sewer fund. A motion was made by Councilperson Mark Berner to approve the contract for \$8,500 to come from the Sewer Fund. The motion was seconded by Nathan Adams. Motion carried 6 – 0
- **Softball Club End of Year Report: Jim Crosby**
Jim Crosby with the Council Grove Softball Club updated the Council on a successful season and informed the Council that over the past 9 years excluding the covid year when there was no activities that the Softball Club has given back \$108,700 to families and organizations. Mr. Crosby requested the use of the softball facility for the 2025 season. Councilperson Denise Hartman made a motion to approve the request for use of the Softball Facility in 2025. The motion was seconded by Councilperson Nathan Adams. Motion carried 6 – 0
- **Office Committee Recommendation: Appointment of CVB Director**
Mayor Debi Schwerdtfeger read the recommendation from the Office Committee to appoint Zoey Wadick to Convention & Visitors Bureau Director for the City of Council Grove at an hour \$22.12 per hour. This position is an exempt position under FSLA. Appointment is contingent upon passing a background check and Drug/Alcohol Screening. Position start date will be January 2, 2025. After discussion Councilperson Jason Booker made a motion to approve the recommendation of the Office Committee. The motion was seconded by Councilperson Denise Hartman. Motion carried 6 – 0
- **Appointment of Streetscape Committee**
Mayor Debi Schwerdtfeger appointed the following to the Downtown Streetscape Committee. Tim Tyner, Steve White, Nicky Tiffany, Dusty Samuels, Steve Crichton, Jake Dugan. Mayor Schwerdtfeger asked for a motion to approve the appointment of the Downtown Streetscape Committee. Councilperson Mark Berner made a motion to approve the appointments of the Streetscape Committee. The motion was seconded by Councilperson Denise Hartman. Motion carried 6 – 0

GOVERNING BODY COMMENTS

- **Mayor Debi Schwerdtfeger – N/A**
 - **Councilperson Mark Berner – N/A**
 - **Councilperson Denise Hartman – N/A**
 - **Councilperson Sean Honer – N/A**
 - **Councilperson Nathan Adams – N/A**
 - **Councilperson Sharon Haun – Absent**
 - **Councilperson Jason Booker – said it’s Holiday Season and likes seeing all the lights.**
 - **City Attorney Brian Henderson – Absent**
 - **Assistant City Attorney Molly Priest – Absent**
 - **City Administrator Nick Jones – N/A**
- Mayor Schwerdtfeger asked for a motion to adjourn. Councilperson Sean Honer made a motion to adjourn. Councilperson Denise Hartman seconded the motion. Motion carried 6 – 0


Debi Schwerdtfeger Mayor

ATTEST: 
Nick Jones City Administrator

